



115 Ascot Drive, Ste. 140, Roseville, CA 95661  
(916) 773-8540 · goldensierra.com

November 6, 2025

Debbie Manning  
2023 Vine Street, Suite 105  
El Dorado Hills, CA 95762

Dear Debbie,

I am pleased to inform you that on November 6, 2025, the Golden Sierra Governing Body appointed you to the Workforce Board (WDB). Your four-year term will expire on June 30, 2028, and your designated area of representation is Business.

As you know, the WDB's mission is to engage local public and private business leaders in guiding employment and training initiatives. Your expertise in this area will be an invaluable asset, and we look forward to your contributions to the continued success of our local communities.

The WDB typically meets bi-monthly on the third Thursday of odd-numbered months from 1:00–3:00 PM, unless otherwise scheduled. The next meeting will take place on Thursday, **November 20, 2025, from 1:00–3:00 PM at the Roseville Chamber of Commerce** at 650 Douglas Blvd in Roseville, CA 95678.

Welcome to the Workforce Development Board! Please don't hesitate to contact me at (916) 773-8544 or via email at [keefe@goldensierra.com](mailto:keefe@goldensierra.com) if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads 'Melissa Keefe'.

Melissa Keefe  
Administrative Analyst

c. Jason Buckingham, Executive Director